



LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, April 27, 2020

City of Lakewood

<https://www.youtube.com/user/cityoflakewoodwa>

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Participant ID: 151082920

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Linda Farmer and Paul Bocchi.

ITEMS FOR DISCUSSION:

Legacy Plan Update.

Senior Policy Analyst Kelley-Fong shared that the Legacy Plan is a six-year Parks, Recreation and Open Space Master Plan that acts as a guide to meet future recreation needs of the community and supports grant funding applications as required through the Washington State Recreation and Conservation Office. She provided an overview of key elements of the Plan. She shared that the walkshed measurement level of service has been changed to align with the vision and reflects a ten minute walk to a publically accessible park or open space from any address in the City. She then highlighted the Park Amenity Condition Assessment (PACA) scores which rated the quality and diversity of each park amenity, the park inventory and the Park Capital Facility Program.

Parks, Recreation and Community Services Director Dodsworth commented on the accomplishments that have been made since the adoption of the last Legacy Plan and shared that the updated Plan sets the foundation for the future. Discussion ensued.

Review of Transportation Benefit District (TBD) Annual Report.

Assistant City Manager for Administrative Services Kraus reviewed the 2019 Transportation Benefit District (TBD) Annual Report. She shared that in 2019 the City received \$831,000 in revenues, transferred \$923,000 to eligible projects and the ending fund balance was \$53,000. She then highlighted two projects that were

funded by the TBD and reported that the annual report is scheduled for adoption at the May 4th City Council meeting.

Review of 2019 Year-End Financial Report.

Assistant City Manager for Administrative Services Kraus provided an overview of activity in all funds through December 31, 2019.

Review of 2020 Carry Forward Budget Adjustment.

Assistant City Manager for Administrative Services Kraus provided an overview of the 2020 carry forward budget adjustment. She shared that a public hearing on the proposed adjustment is scheduled for the May 4th City Council meeting followed by adoption on May 18th.

REPORTS BY THE CITY MANAGER

City Manager Caulfield shared that the financial impact of COVID-19 is estimated to be \$4 to 8 Million due to anticipated and ongoing loss in revenues. He reported that all non-discretionary spending has been on hold since March 3rd, vacant positions will not be filled at this time and the city is evaluating options for reducing or eliminating programs and projects.

He shared that the State of Washington received \$1.6 Billion in CARES Act funding which is anticipated to be shared with local governments with a population under 500,000 with cities receiving a minimum of \$25,000. The distribution of these funds will be based on a per-capita methodology which could equate to \$1.5 Million to the City of Lakewood. He noted that funding will be for new costs and cannot be used to backfill lost revenue or pay for already budgeted items. He shared that the City continues to advocate at the federal level to use these funds to backfill lost revenues.

ITEMS TENTATIVELY SCHEDULED FOR THE MAY 4, 2020 REGULAR CITY COUNCIL MEETING:

1. This is the date set for a public hearing on the 2020 Carry Forward Budget Adjustment. – (Public Hearings and Appeals – Regular Agenda)
2. Approving amendments to the 2019 Annual Action Plan and CARES Act funding allocations. – (Resolution – Regular Agenda)
3. Connections Magazine Update. – (Reports by the City Manager)
4. Review of the 2020 Comprehensive Plan and development regulation amendments. – (Reports by the City Manager)

5. Review of Parks and Recreation Recovery Plan. – (Reports by the City Manager)

CITY COUNCIL COMMENTS

Councilmember Brandstetter commented on the impatient optimism of the various members of the community that he has been in contact with.

Councilmember Simpson echoed comments about optimism and suggested watching the *Saturday Night Live* skit featuring Brad Pitt as Dr. Fauci.

Councilmember Farmer commented on the Onyx Drive construction project and expressed gratitude for the reopening of city parks. She shared that she virtually attended the Military and Civilian Services Summit.

Councilmember Bocchi commented on the Financial Report given this evening and shared that the number of COVID-19 cases has decreased from 80 new cases on April 1st and 28 cases yesterday.

Deputy Mayor Whalen shared that he participated in the Military and Civilian Services Summit and virtually attended an Economic Development Board of Tacoma-Pierce County meeting where Congressman Heck spoke about the Paycheck Protection Program. He echoed positive comments about the reopening of city parks and suggested the City conduct business and retention visits to check in with small business owners.

Mayor Anderson echoed positive comments regarding the reopening of city parks and commented on the restrictions related to CARES Act funding and addressing gaps in funding that will exist in the Lakewood community.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:22 p.m.



DON ANDERSON, MAYOR

ATTEST:



BRIANA SCHUMACHER
CITY CLERK