

City of Bethel Action Memorandum

Action memorandum No.	20-51		
Date action introduced:	October 13, 2020	Introduced by:	Mayor Barr
Date action taken:	October 13, 2020	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:	KM		

Accepting the resignation of Council Member Cece Franko effective October 31, 2020 and confirming the process for the Council's consideration of qualified candidates to fill the vacancy.

Amount of fiscal impact:		Account information:
X	No fiscal impact at this time.	

Direct the City Clerk's Office to post a Notice of Vacancy of the City Council on October 20, 2020.

In the Notice of Vacancy, require any interested parties to submit their statement of interest to the City Clerk's Office by 4:00 p.m. November 4, 2020. Following the 4:00 p.m. deadline, the City Clerk's Office will email the Council the statements of interest received and will begin the process of determining eligibility of Office for the candidates. Barring no significant legal question, the City Clerk's Office should confirm the candidates' qualifications by the close of business on November 5, 2020.

At the Regular City Council Meeting on November 10, 2020, the qualified candidates will be asked to participate in a brief interview by the full Council in open session. Each council member will be invited to ask two questions for each qualified candidate. Following the interview, the Council shall utilize the process of appointment set out in BMC 2.04.105. The term of the selected candidate shall expire on October 5, 2021.

Per Bethel Municipal Code 2.04.100, Council Vacancies, the Council shall within 30 days from the date of the vacancy appoint a qualified voter to fill the vacancy.