

City of Bethel Action Memorandum

Action memorandum No.	20-63		
Date action introduced:	December 22, 2020	Introduced by:	Peter Williams Interim City Manager
Date action taken:	December 22, 2020	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:	KM		

Action Title: Approval of urgent contract amendments with Tec Pro, Ltd regarding the Lift Station Controls Improvement Project

Route to:	Department/Individual:	Initials:	Remarks:
	Administration/Peter Williams	PW	
	Carmen Jackson, CPA	CJ	

Attachment(s): (1) Contract Amendment Change Order #5 Proposal, (2) City's Engineering Contractor, DOWL, Fee Proposal for Planning and Engineering Services, (3) Contract Amendment Change Order #4

Amount of fiscal impact:		Account information:
	No fiscal impact at this time	
xx	Funds are budgeted for.	66-50-649
	Funds are not budgeted. Budget modification is required.	

Summary Statement:

City of Bethel finalized a contract with Tec Pro, Ltd on June 25, 2019 regarding the Lift Station Controls Improvement Project. Public Works is requesting a fifth (5th) amendment to the current project in its entirety. Considering the City made an emergency procurement of four (4) sewage grinder pumps with insulation to replace the current inoperable pumps, Public Works is requesting the utilize \$213,249.63 of the CARES Act allocations due to the nature of the equipment use.

Upon approval of this action memorandum, the immediate proposed amendments are as follows:

- fabricate and install thee sets of motor starters and drives for the City-procured pumps,
- integrate the motor starters with the new control panel that is installed as part of change order 4,
- land the wires and integrate the pressure transducers/floats with the control panel,
- be present and on-site for pump station testing and commissioning,
- complete Engineer directed punch-list items and clean up the project site after the bypass is disconnected and the repaired lift station is running to the satisfaction of the City Public Works Director and the City's Engineer.