

TOWN OF ST. JOHN, LAKE COUNTY, INDIANA

ORDINANCE NO. 1677

AN ORDINANCE ESTABLISHING A SERIES OF CASH DRAWERS AS DETERMINED BY THE CLERK-TREASURER FOR THE OFFICE OF THE CLERK-TREASURER, AND ALL MATTERS RELATED THERETO.

WHEREAS, the Town Council of the Town of St. John, Lake County, Indiana (hereinafter referred to as "Town Council"), has received a request from the Office of the Clerk-Treasurer for the Town of St. John for consideration of a series of cash drawers for this Office; and

WHEREAS, the Town Council has been informed and advised that circumstances exist which require and necessitate the Office of the Clerk-Treasurer for the Town of St. John to establish a series of cash drawers as determined by the Clerk-Treasurer and as related to the efficient operation and necessary cash handling aspects of this Office; and

WHEREAS, the Town Council has been informed and advised that the State of Indiana Board of Accounts requires the establishment of a series of cash drawers for this purpose; and

WHEREAS, the Town Council has been further informed and advised that provisions of I.C. §§ 36-1-8-2 & 35-5-6-6, as amended from time to time, authorize the Town Council establish a series of cash drawers for any of the Offices, consistent with the terms and provisions of I.C. §§ 36-1-8-2 & 35-5-6-6, as amended from time to time; and

WHEREAS, the Town Council being duly advised and having considered the Office of the Clerk-Treasurer for the Town of St. John request for establishment of a series of cash drawers for this Office as determined by the Clerk-Treasurer for lawful purposes as well as concerning the efficient operation and necessary cash handling aspects of this Office.

WHEREAS, the Town Council of the Town of St. John, Lake County, Indiana, having reviewed Town Ordinance Nos. 1600, 1601, and 1604, now concurs that it is advisable, necessary, and in the best interests of the residents of the Town of St. John that Town Ordinance Nos. 1600, 1601, and 1604, be repealed.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF ST. JOHN, LAKE COUNTY, INDIANA:

SECTION ONE: That a series of cash drawers as determined by the Clerk-Treasurer are hereby established as authorized under the provisions of I.C. §§ 36-1-8-2 & 35-5-6-6, for the Office of the Clerk-Treasurer for the Town of St. John, which same cash drawers shall be drawn on an appropriate fund of the Town in an amount determined by the Clerk-Treasurer, without need for appropriations to be made for it. The Clerk-Treasurer's cash drawers shall be established in conformance with the requirements of I.C. §§ 36-1-8-2 & 35-5-6-6, as well as rules, regulations, and requirements of the Indiana State Board of Accounts, as each are amended from time to time.

SECTION TWO: That the Clerk-Treasurer shall designate a Custodian of the series of cash drawers as determined by the Clerk-Treasurer, which Custodian shall oversee, balance, and reconcile each cash drawer as related to the efficient operation and necessary cash handling aspects within the Office of the Clerk-Treasurer for the Town of St. John. Further, the Custodian of the series of cash drawers shall create and supply a daily reconciliation form to be used to verify the accounting management of same.

SECTION THREE: That the Clerk-Treasurer, or his/her designee, shall determine the appropriate amount for each of the cash drawers, consistent with the provisions of applicable laws as stated herein.

SECTION FOUR: That Town Ordinance No. 1600, duly passed and adopted by the Town Council of the Town of St. John, Lake County, Indiana, on February 26, 2015, is hereby repealed in its entirety, upon passage and adoption of this Ordinance.

SECTION FIVE: That Town Ordinance No. 1601, duly passed and adopted by the Town Council of the Town of St. John, Lake County, Indiana, on February 26, 2015, is hereby repealed in its entirety, upon passage and adoption of this Ordinance.

SECTION SIX: That Town Ordinance No. 1604, duly passed and adopted by the Town Council of the Town of St. John, Lake County, Indiana, on April 23, 2015, is hereby repealed in its entirety, upon passage and adoption of this Ordinance.


SECTION SEVEN: That all existing Ordinances, or parts thereof, in conflict with the provisions of this Ordinance are hereby deemed null, void, and of no legal effect, and are specifically repealed.

SECTION EIGHT: That if any section, clause, provision or portion of this Ordinance shall be held to be invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Ordinance.

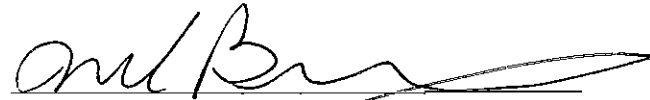
SECTION NINE: That this Ordinance shall take effect, and be in full force and effect, retroactively from the 1st Day of January 2016, from and after its passage by the Town Council of the Town of St. John, Lake County, Indiana.

ALL OF WHICH IS PASSED AND ADOPTED THIS 27 DAY OF
DECEMBER 2018, BY THE TOWN COUNCIL OF THE TOWN OF ST. JOHN,
LAKE COUNTY, INDIANA.

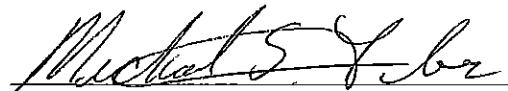
TOWN OF ST. JOHN, LAKE COUNTY,
INDIANA, TOWN COUNCIL



Christian J. Jorgensen, President



Mark Barenie, Vice-President



Michael S. Forbes, Member

Gregory J. Volk, Member

Stephen Hastings, Member

ATTEST:



Beth Hernandez, Clerk-Treasurer