



**Snohomish Health District  
Board of Health Minutes  
June 8, 2021**

The meeting was held via Zoom conference call/video.

**Members Present**

Scott Bader, Councilmember, Everett  
Elisabeth Crawford, Councilmember, Mukilteo  
Megan Dunn, County Councilmember  
Adrienne Fraley-Monillas, Councilmember, Edmonds – BOH Vice Chair  
John Joplin, Councilmember, Brier  
Anji Jorstad, Councilmember, Lake Stevens  
Kyoko Matsumoto Wright, Mayor, Mountlake Terrace  
Nate Nehring, County Councilmember  
Dan Rankin, Mayor, Darrington  
Linda Redmon, Councilmember, Snohomish  
Jeff Vaughan, Councilmember, Marysville

**Members Absent**

Christine Frizzell, Councilmember, Lynnwood  
Sam Low, County Councilmember  
Jared Mead, County Councilmember  
Stephanie Wright, County Councilmember – BOH Chair

**Call to Order**

The regular meeting of the Board of Health was called to order at 3:00 p.m. via Zoom conference call by Board Vice Chair Adrienne Fraley-Monillas.

**Roll Call**

Roll call was taken by Ms. Sarah de Jong who reported there was a quorum present.

**Arrivals/Departures**

Mr. Dan Rankin arrived at 3:01 p.m.  
Mr. Scott Bader arrived at 3:07 p.m.

**Approval of Minutes**

It was moved by Ms. Anji Jorstad and seconded by Ms. Megan Dunn to approve the minutes of the regular meeting of May 11, 2021. The motion passed with 9 yes votes, 0 no votes, 6 absent (Bader, Frizzell, Low, Mead, Rankin, Wright).

**Public Comment**

Public comment was accepted in writing prior to the meeting. Vice Chair Fraley-Monillas reported no written comments were received.

**Written Reports**

Vice Chair Fraley-Monillas noted that the following written reports can be found in the Board packet:

- a. Finance Manager's report for March 2021
- b. Program Policy Committee draft minutes – May 20

- c. Administration Committee draft minutes – May 26

### **Consent**

It was moved by Ms. Linda Redmon and seconded by Ms. Jorstad to approve the following item on consent:

- a. Approve vouchers and Res. 21-14 authorizing May 2021 Health District expenditures

The motion passed with 10 yes votes, 0 no votes, 5 absent.

### **Action**

#### **Authorize the Administrative Officer to execute amendment #21 to the consolidated contract with the Washington State Department of Health (SR 21-053; K. Curtis, S. Frederick)**

This amendment extends the dates for COVID funding related to language and community outreach that was originally supposed to end in December 2020 to now end on June 30, 2021. The amendment also adds some funds for the tuberculosis program.

It was moved by Ms. Jorstad and seconded by Ms. Linda Redmon to authorize the Administrative Officer to execute amendment #21 to the consolidated contract with the Washington State Department of Health. The motion passed with 10 yes votes, 0 no votes, 5 absent.

#### **Authorize the Administrative Officer to enter into a data-sharing agreement with the Herald utilizing the data-sharing agreement template (SR 21-054; S. Frederick)**

Discussions began about a year ago regarding accessing vital records information systems for information contained with Washington State Department of Health (DOH) systems. Previously, the Health District had a contract in place with the Herald that shared a death list they published in the newspaper on a regular basis. When that contract expired, a conversation took place as part of the review process as to whether the Health District had the authority to release the information at that time. At the beginning of this year, the vital records system for the State of Washington became closed and requires a higher degree of access to vital records and there are now additional limitations to how the system can be used.

It was moved by Mr. Scott Bader and seconded by Ms. Redmon to enter into a data-sharing agreement with the Herald utilizing the data-sharing agreement template. The motion passed with 11 yes votes, 0 no votes, 4 absent.

#### **Authorize the Administrative Officer and Board Chairperson to sign the Allied Professional Health Unit and Environmental Health agreements (as shown in Exhibits A and B) between Snohomish Health District and PROTEC17, effective when fully executed through December 31, 2022 (SR 21-055; P. Aguilar)**

Ms. Pamela Aguilar walked through the highlights of changes for this agreement.

It was moved by Mr. John Joplin and seconded by Mr. Bader to authorize the Administrative Officer and Board Chairperson to sign the allied Professional Health Unit and Environmental Health agreements (as shown in Exhibits A and B) between Snohomish Health District and PROTECT17, effective when fully executed through December 31, 2021. The motion passed with 11 yes votes, 0 no votes, 4 absent.

**Authorize the Administrative Officer and Board Chairperson to sign the Environmental Health Supervisors agreement (as shown in Exhibit A) between Snohomish Health District and PROTEC17, effective when fully executed through December 31, 2022 (SR 21-056; P. Aguilar)**

Ms. Aguilar walked through the differences in this agreement from the previous item.

It was moved by Mr. Bader and seconded by Ms. Jorstad to authorize the Administrative Officer and Board Chairperson to sign the Environmental Health Supervisors agreement (as shown in Exhibit A) between Snohomish Health District and PROTEC17, effective when fully executed through December 31, 2022. The motion passed with 11 yes votes, 0 no votes, 4 absent

**Administrative Officer's Report**

Mr. Shawn Frederick reported that he had the opportunity to represent the Health District at the media availability this morning and gave an update on where the county is in terms of progression of disease with the numbers trending down. He also spoke to the importance of vaccination and taking appropriate steps as we move into this next critical phase; the COVID fight isn't winding down, but shifting fronts.

The Health District continues to mitigate damage from the flood. All of the drywall has been removed and we are working through the process to restore drywall and inventorying and discarding all damaged surplus property stored in the basement. Much of the surplus property has been in storage for over a decade and staff is taking the opportunity to address those challenges as well.

In March, a presentation was given to the Board regarding the Rucker building remodel. Representatives from Mahlum Architecture will be sharing a different type of presentation to each Committee this month. This presentation will allow Board of Health members to provide more input and feedback which will then be incorporated to further shape the plans and then there will be another round of presentations prior to final acceptance of the concept/space planning.

Other work being done includes staff preparing to close a request for proposal (RFP) for a new electronic health record system and the preparation of an RFP for a financial system.

The Health District acts in a supportive role for work involving temporary smoke shelters. The Medical Reserve Corps (MRC) supplies volunteer staff that work at shelters in the county. Generally, sheltering has traditionally be a human services activity and is one of the reasons many local health jurisdictions public health and human services are one entity. In Snohomish County, however, they are two separate entities and requires coordination effort.

Mr. Scott Bader asked if anyone was developing best practices and/or protocols for those that are immune compromised and trying to navigate through COVID. Mr. Frederick said that was out of his wheelhouse but he will bring this question to Dr. Spitters' attention and come back with an answer.

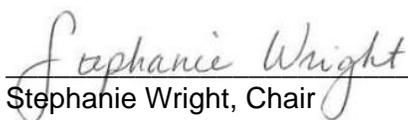
Mr. Bader also suggested reaching out to some apartment complexes to see if they'd be interested in hosting a vaccination clinic for their residents.

**Information Items**

Chair Wright announced upcoming meetings.

**Adjournment**

The meeting was adjourned at 3:33 p.m.

  
Stephanie Wright, Chair

  
Shawn Frederick, Administrative Officer / Secretary