



## **LAKEWOOD CITY COUNCIL STUDY SESSION MINUTES**

Monday, November 9, 2020

City of Lakewood

<https://www.youtube.com/user/cityoflakewoodwa>

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Participant ID: 868 7263 2373

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### **CALL TO ORDER**

Mayor Anderson called the meeting to order at 7:00 p.m.

### **ROLL CALL**

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, John Simpson, Mike Brandstetter, Paul Bocchi and Linda Farmer.

Community Services Advisory Board Members Present: Chair Sarah Yamamoto, Edith Owen-Wallace, Laurie Maus, Michael Lacadie, Dee Ann Harris.

### **ITEMS FOR DISCUSSION:**

#### **Joint Community Services Advisory Board Meeting.**

Chair Yamamoto introduced herself and members of the Community Services Advisory Board (CSAB). She then provided an overview of the 2020 work plan items and significant accomplishments. Discussion ensued.

#### **Review of 2021 Human Services Funding Recommendations.**

Human Services Coordinator Humphreys provided an overview of the Human Services funding and deliberation process. He shared that 26 applications were received requesting \$539,480 in funding. Discussion ensued related to funding recommendations based on the applications received.

#### **Review of 2021 Lodging Tax Funding Allocations.**

Assistant City Manager for Administrative Services Kraus shared that the City received 15 applications requesting \$605,400 in Lodging Tax funding. She shared that the proposed funding recommendations will come forward for City Council approval on November 16<sup>th</sup>.

**Review of 2020 Accounts Receivable Write-Offs.**

Assistant City Manager for Administrative Services Kraus shared that the City has made considerable attempts to collect outstanding receivables and the 2020 Accounts Receivable write off totals \$35,900. She shared that this item will come forward for City Council approval on November 16<sup>th</sup>. Discussion ensued related to the City's responsibility for reimbursement for a contractors construction equipment.

**Review of 2021 Fee Schedule Amendments.**

Assistant City Manager for Administrative Services Kraus highlighted amendments to the 2021 fee schedule. She shared that this item will come forward for City Council approval on November 16<sup>th</sup>.

**Review of Six-Year (2020-2026) Financial Forecast.**

Assistant City Manager for Administrative Services Kraus provided an overview of the Six-Year (2020-2026) Financial Forecast.

**Review of 2021-2022 Proposed Biennial Budget.**

Assistant City Manager for Administrative Services Kraus provided an overview of changes to the proposed biennial budget following the public hearing which was held on November 2<sup>nd</sup>. She shared that the biennial budget will come forward for City Council approval on November 16<sup>th</sup>.

**Coronavirus Relief Fund (CRF) Grant Funding Status Update.**

Planning Manager Speir shared that \$2,249,648 has been allocated and as of November 6<sup>th</sup> the City has dispersed \$1,319,703 in CARES Act funding. She shared that it is anticipated that all disbursements will be completed by November 23<sup>rd</sup>. She highlighted recipients with no contracts executed or incomplete paperwork.

**ITEMS TENTATIVELY SCHEDULED FOR THE NOVEMBER 16, 2020 REGULAR CITY COUNCIL MEETING:**

1. Proclamation declaring November as Native American Heritage Month.
2. Authorizing the execution of an agreement with Horwath Law PLLC, for public defender services for the period of January 1, 2021 through December 31, 2025. – (Motion – Consent Agenda)
3. Authorizing the execution of an grant agreement with Washington State Emergency Management, in the amount of \$50,877, for Emergency Management Performance. – (Motion – Consent Agenda)
4. Authorizing the execution of an employment agreement with John J. Caulfield for City Manager services. – (Motion – Consent Agenda)

5. Approving the 2021 Human Services Funding recommendations. – (Motion – Consent Agenda)
6. Approving the 2021 Lodging Tax Funding allocations. – (Motion – Consent Agenda)
7. Approving the 2020 Accounts Receivable Write-Offs. – (Motion – Consent Agenda)
8. Adopting the 2019-2020 Biennial Budget amendments. – (Ordinance – Regular Agenda)
9. Making a declaration of substantial need for purposes of setting the limit factor for the Property Tax Levy for 2021. – (Ordinance – Regular Agenda)
10. Adopting the 2021 Property Tax Levy. – (Ordinance – Regular Agenda)
11. Adopting the 2021-2022 Biennial Budget. – (Ordinance – Regular Agenda)
12. Adopting the 2021 Fee Schedule. – (Resolution – Regular Agenda)
13. Coronavirus Relief Fund (CRF) Grant Funding Status Update. – (Reports by the City Manager)

## **REPORTS BY THE CITY MANAGER**

City Manager Caulfield shared that the artist who was hired to complete the Colonial Plaza Art Project resigned. The City is exploring options and alternatives to move forward with the project and will provide a recommendation on next steps as part of City Council's December 14<sup>th</sup> study session.

He then shared that this morning he met with Sound Transit representatives regarding resuming passenger rail on the Point Defiance Bypass Route. He noted that Sound Transit indicated that prior to any service beginning on this route, static and dynamic testing would need to occur and it is not expected to occur until January 2021, therefore the earliest that Amtrak services will resume on this route is in the 3<sup>rd</sup> or 4<sup>th</sup> quarter of 2021. In addition, Sound Transit continues to evaluate options for reducing the 79 mph speed in this corridor.

He reported that WSDOT communicated that based on input and support from stakeholders they are revising the alignment of the proposed shared-use path between Lakewood and DuPont as part of the I-5 JBLM Congestion Relief project from the I-5 route to the local roads on JBLM between Lakewood and DuPont.

He then shared that the 2021 State Legislative session will be primarily held virtually and the City has tentatively scheduled a meeting with 28<sup>th</sup> and 29<sup>th</sup> District

Legislative Delegation for Wednesday, December 2<sup>nd</sup> from 6:00 p.m. to 7:30 p.m. He then commented on the response the City received from the Behavioral Health Administration at DSHS last week specific to Western State Hospital Community Partnership Program funding and shared that WSDOT is hosting a virtual workshop discuss ways to help the State Legislature decide which transportation projects to fund in the future.

He noted that the Lakewood Fall Clean-up event will be held November 14<sup>th</sup> and 15<sup>th</sup>, the South Sound Housing Affordability Partners (SSHAP) has come forward with a funding proposal and the item will come forward for City Council discussion at the November 23<sup>rd</sup> study session and the City is accepting applications for 2021 City Days at the McGavick Conference Center.

He shared that the Fallen Officer Food and Blood Drive will be held on November 19<sup>th</sup> and the 2020 Census is now complete. He noted that the City of Lakewood had a 68% response rate and due to proactive outreach, several neighborhoods had increased participation.

### **CITY COUNCIL COMMENTS**

Councilmember Brandstetter shared that he will attend the United Way of Pierce County Poverty to Possibilities Summit. He also commented on fee schedule amendments related to late fees for Rental Housing Safety Program registrations.

Councilmember Simpson shared that he provided Council Remarks at the Clover Park School District Board meeting.


Councilmember Farmer shared that Rebuilding Hope of Pierce County is seeking Boardmembers and for more information visit their website at [sexualassaultcenter.com](http://sexualassaultcenter.com).

Deputy Mayor Whalen requested that the City Council consider increasing the City's contribution to the Economic Development Board to \$25,000 for year 2022. He then commented on local election results.

Mayor Anderson commented on the redirection of the JBLM Shared Use Path and the South Sound Housing Affordability Partnership (SSHAP).

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:45 p.m.

  
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DON ANDERSON, MAYOR

ATTEST:

  
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BRIANA SCHUMACHER  
CITY CLERK