



**Snohomish Health District  
Board of Health Minutes  
January 19, 2021**

The meeting was held via Zoom conference call/video.

**Members Present**

Scott Bader, Councilmember, Everett  
Elisabeth Crawford, Councilmember, Mukilteo  
Megan Dunn, County Councilmember  
Adrienne Fraley-Monillas, Councilmember, Edmonds  
Christine Frizzell, Councilmember, Lynnwood  
John Joplin, Councilmember, Brier  
Anji Jorstad, Councilmember, Lake Stevens  
Sam Low, County Councilmember  
Kyoko Matsumoto Wright, Mayor, Mountlake Terrace – BOH Vice Chair  
Jared Mead, County Councilmember  
Nate Nehring, County Councilmember  
Dan Rankin, Mayor, Darrington  
Linda Redmon, Councilmember, Snohomish  
Stephanie Wright, County Councilmember – BOH Chair  
Jeff Vaughan, Councilmember, Marysville

**Members Absent**

None

**Call to Order**

The regular meeting of the Board of Health was called to order at 3:01 p.m. via Zoom conference call by Chair Stephanie Wright.

**Additions to Agenda**

Chair Wright announced two additions to the agenda:

1. Action Item: Res. 21-05
2. Executive Session: Additional five minutes for pending litigation.

**Roll Call**

Roll call was taken by Ms. Linda Carl who reported there was a quorum present.

**Arrivals/Departures**

Mr. Rankin arrived at 3:05 p.m.

**Special Business**

**Oaths of Office**

There were no oaths to be administered at this meeting.

**Election of Chair and Vice Chair**

Chair Wright read the Board's Rules of Procedure regarding election of the chair and vice chair.

It was moved by Mr. Nate Nehring and seconded by Ms. Adrienne Fraley-Monillas to temporarily wave the rules.



Mr. Nehring noted that in the midst of the pandemic, he'd like to see continuity of the leadership team. Mr. Grant Weed added that in order for the Board to consider reappointing Chair Wright as chair, it should be taken in two motions: one to temporarily wave the rules and the next to open the floor to nominations.

The motion passed with 13 yes votes, 0 no votes, 0 absent, and 2 abstentions (Rankin, Wright).

Chair Wright opened the floor to nominations for chair of the Board.

It was moved by Mr. Nehring and seconded by Mr. John Joplin to nominate Ms. Wright as chair of the Board.

There were no additional nominations. Chair Wright closed the floor to nominations.

The motion passed with 15 yes votes, 0 no votes, 0 absent.

Chair Wright opened the floor to nominations for vice chair of the Board.

It was moved by Ms. Linda Redmon and seconded by Mr. Joplin to nominate Ms. Fraley-Monillas as vice chair of the Board.

There were no additional nominations. Chair Wright closed the floor to nominations.

The motion passed with 15 yes votes, 0 no votes, 0 absent.

### **2021 Board Committees**

Chair Wright asked Board members to please submit committee requests to Ms. Carl by this Friday.

### **Approval of Minutes**

It was moved by Mr. Scott Bader and seconded by Ms. Redmon to approve the minutes of the regular meeting of December 8, 2020. The motion passed with 15 yes votes, 0 no votes, 0 absent.

### **Public Comment**

Public comment was accepted in writing prior to the meeting. Chair Wright reported no written comments were received.

### **Written Reports**

Chair Wright noted that the following written reports can be found in the Board packet:

- a. Finance Manager's report for October 2020
- b. Program Policy Committee draft minutes – Dec. 17
- c. Executive Committee draft minutes – Jan. 7

### **Consent**

It was moved by Ms. Fraley-Monillas and seconded by Mr. Bader to approve the following items on consent:

- a. Authorize the Administrative Officer to execute Amendment #18 to the Consolidated Contract
- b. Authorize the Administrative Officer to sign a one-year extension with Universal Language Service for translation and interpreter services from February 1, 2021, through January 31, 2022
- c. Authorize the Administrative Officer to sign a one-year extension with Refugee and Immigrant Services NW for translation and interpreter services from February 1, 2021, through January 31, 2022
- d. Confirm the appointment of Jean Doerge to fill an unexpired term representing the Senior Services sector on the Public Health Advisory Council through June 2023

The motion passed with 15 yes votes, 0 no votes, 0 absent.

### Action

#### **Approve vouchers and Res. 21-01 authorizing December 2020 Health District expenditures (no staff report; T. Kellogg)**

It was moved by Mr. Bader and seconded by Ms. Redmon to approve vouchers and Res. 21-01 authorizing December 2020 Health District expenditures. The motion passed with 15 yes votes, 0 no votes, 0 absent.

#### **Adopt Res. 21-04 approving administrative changes to the Board's Rules of Procedures (SR 21-001; S. Frederick)**

This is an annual housekeeping item to review the Board's Rules of Procedure to determine if any changes should be made. The only recommended change is to update the title "Administrator" to "Administrative Officer."

It was moved by Mr. Bader and seconded by Ms. Fraley-Monillas to adopt Res. 21-04 approving administrative changes to the Board's Rules of Procedures. The motion passed with 15 yes votes, 0 no votes, 0 absent.

#### **Adopt Res. 21-02 recognizing Sid Roberts for his service on the PHAC (SR 21-004; N. Thomsen)**

Mr. Sid Roberts is resigning from the PHAC after over four years of service representing the business sector.

It was moved by Mr. Dan Rankin and seconded by Ms. Redmon to adopt Res. 21-02 recognizing Sid Roberts for his service on the PHAC. The motion passed with 15 yes votes, 0 no votes, 0 absent.

#### **Adopt Res. 21-03 recognizing Jim Welsh for his service on the PHAC (SR 21-005; N. Thomsen)**

Mr. Jim Welsh is resigning from the PHAC after over four years of service representing the early childhood development sector.

It was moved by Mr. Bader and seconded by Mr. Joplin to adopt Res. 21-03 recognizing Jim Welsh for his service on the PHAC. The motion passed with 15 yes votes, 0 no votes, 0 absent.

#### **Adopt Res. 21-05 recognizing the Snohomish Health District staff and volunteers for their efforts during the COVID-19 pandemic and their dedication to the people of Snohomish County (no staff report; S. Wright, S. Frederick) [walk-on item added at the beginning of the meeting]**

Mr. Shawn Frederick noted that on Dec. 19, 2019, the Health District activated incident command in response to a Hepatitis A outbreak. One year ago yesterday, he received a call from Dr. Chris Spitters informing him that Snohomish County had the first confirmed case of COVID-19 in the country. Since then, staff has found solutions to many challenges and problems related to the pandemic while still completing the normal functions of the Health District. Mr. Frederick read Res. 21-05 into the record. Several Board members expressed their appreciation of the staff.

It was moved by Ms. Elisabeth Crawford and seconded by Ms. Fraley-Monillas to adopt Res. 21-05 recognizing the Snohomish Health District staff and volunteers for their efforts during the COVID-19 pandemic and their dedication to the people of Snohomish County. The motion passed with 15 yes votes, 0 no votes, 0 absent.

### Executive Session

The Snohomish Health District Board of Health convened into executive session for the purposes of collective bargaining matters pursuant to RCW 42.30.140(4)(b) and pending litigation pursuant to RCW 42.30.110(1)(i). Executive session is expected to last up to 15 minutes. Unless extended to a later time, the Board will reconvene into regular session at 4:07 p.m. and is not expected to take action. The Board extended executive session an additional three minutes. The Board reconvened at 4:11 p.m. and did not take action.

### **Administrative Officer's Report**

Mr. Frederick reported that the leasing agent has had a few showings of the Lynnwood property, but we haven't identified a subtenant as of yet. The site could potentially be used as a mass-vaccination site in the future. SeaMar has transitioned WIC operations out of the Rucker Building, so that space is now vacant. The listing agent will do another walk-through of the building for space planning. The IRS will continue to lease through November 2022. The door is open if they'd like to remain after that; however, we'll continue our planning with the thought that the space will be available after their current lease is up. Work continues with Mahlum Architecture for space planning to best monetize our space in the Rucker Building. After Mahlum provides their design concept, we can move to phase 2, which is the capital improvement project. There's a grant opportunity from HHS for 73 awards of \$2M to \$4M for advancing health literacy to enhance equitable community responses to COVID-19. The due date for the application is mid-February.

### **Briefings**

*2021 legislative session update (SR 21-010; S. Frederick, H. Thomas, N. Thomsen)*

The four areas of focus for the legislative session are global climate change, racial equity, COVID response, and economic recovery. The majority of the bills are within those four themes. Ms. Nicole Thomsen reviewed several bills she's tracking that are related to public health. HB 1152 and SB 5173 support the creation of comprehensive public health districts. In these bills, health districts would be regionalized and health officers would be state employees. Boards of health would be restructured so that electeds are a minority of the board and healthcare and community partners would be included. Staff welcomes feedback from the Board regarding any concerns related to these bills. Staff will keep the Board updated on bill tracking.

*Vaccine distribution presentation with County Executive Dave Somers, Snohomish Health District Health Officer Dr. Chris Spitters, and Department of Emergency Management Director Jason Biermann)*

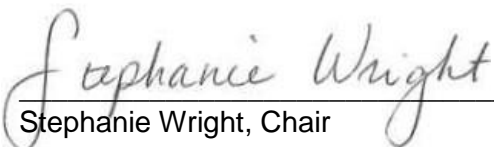
A transcript of this presentation and materials are available on the Health District's website at [www.snohd.org/COVID](http://www.snohd.org/COVID) under News and Briefings / Video Briefings.

### **Information Items**

Chair Wright announced upcoming meetings.

### **Adjournment**

The meeting was adjourned at 5:30 p.m.

  
Stephanie Wright, Chair

  
Shawn Frederick, Administrative Officer / Secretary